



LOUISIANA MILITARY DEPARTMENT



LANG-GOHSEP

Operations Manager 1, 2, or 3

140335

ANNOUNCEMENT NO. 003G-2026

OPENING DATE: 6 February 2026

CLOSING DATE: 20 February 2026

*SALARY:

MA-619 \$53,643 - \$91,350

MA-620 \$57,408 - \$97,737

MA-621 \$61,422 - \$104,578

*Salary indicates typical starting range. Level will be determined by qualifications.

JOB TYPE: Unclassified

Current Classified employees must give up their designation to accept this position.

POSITION DESCRIPTION:

This position serves as the Operations Manager and reports to the Deputy Director Response. Serves as the Operations Manager with administration and supervision responsibility for this Section. Actively manages and supervises a 5 person section which is responsible for providing technical support and expertise in the area of operations during any type of an event. The Operations Manager represents the Agency at federal, state and local meetings, conferences or other events as assigned. The Operations Manager will also serve on committees, panels, focus groups, task forces, and other inter-agency or intra-agency activities on behalf of the Agency, as assigned. Serves as the Operations Manager with administration and supervision responsibility for this Section. Management and supervision of the State Emergency Operations Center (SEOC), to include insuring its operational readiness. Responsible for the development and management of all section emergency preparedness programs for the Agency on a statewide basis. Responsible for directing, reviewing and analyzing data concerning program operation, scope and government policies, practices, methods, procedures and personnel used to implement and maintain the programs. Consults, advises and provides technical assistance to Federal, State and Local government agencies, professional organizations, private industries, volunteer agencies and local organizations on matters relating to all Hazard Programs for the Section. Prepares special reports relating to Operations Programs for the Deputy Director including yearly statement of work based on Federal and State emphasis. Prepare for and coordinate state emergency operations and disaster response activities with Federal and State Agency liaison officers. Participates in Emergency Management Operations both real and simulated. Performs on call duty on a 24-hour-a-day basis, seven days a week as a member of the CAT. Develops and maintains a liaison with all parishes. Perform all other duties as assigned.

POSITION QUALIFICATIONS:

At a minimum, 2-4 years of professional experience in emergency management, homeland security, emergency operations, disaster response, or related fields. Experience with operational planning and executing responses during emergencies National Incident Management System (NIMS) / Incident Command System (ICS) training, ICS 100, 200, 300, 400, 700, and 800.

BENEFITS

Retirement: LASERS

Insurance: Medical, Dental, & Vision

Paid Holidays: 10 plus proclaimed

Annual Leave: 96 hours per year with tenure increases

Sick Leave: 96 hours per year with tenure increases

POSITION QUALIFICATIONS CONT.:

Excellent decision-making skills under pressure and ability to direct large-scale response operations. Strong communication skills (both oral and written) for coordination across agencies and public messaging. Analytical, organizational, and planning skills to oversee emergency planning, response logistics, and after-action evaluations. Ability to travel, work long hours including 12-hour shifts or more, and respond during emergency activations.

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must be available to report to duty during emergency or disaster situations.
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Shanice Allen
7667 Independence Blvd.
Baton Rouge, LA 70806
Email: gohsepemployeeerelations@la.gov