



LOUISIANA MILITARY DEPARTMENT

J34, Camp Beauregard, Pineville, LA

Training Coordinator 2

#50354636

ANNOUNCEMENT NO. 071-2026

OPENING DATE: April 30, 2026

CLOSING DATE: May 05, 2026

***SALARY:**

MP-115 \$56,202 - \$67,454

*Salary indicates typical starting range. Level will be determined by qualifications.

JOB TYPE: Unclassified

Current Classified employees must give up their designation to accept this position.

POSITION DESCRIPTION:

The Force Protection Training Coordinator is a critical staff position responsible for the development, implementation, and oversight of all security-related training programs within the Louisiana Military Department. The primary mission is to ensure that all personnel—military and force protection officers—are proficient in integrated defense, and tactical response to protect mission-critical assets, infrastructure, and personnel. Designs and updates comprehensive curricula for the Force Protection Program; develops lesson plans, training aids, and Master Scenario Event Listings (MSEL) for Garrison and LANG level exercises. Schedules and coordinates training sessions, including Small Arms qualification, Non-Lethal Weapons (NLW) employment, and Use of Force (UoF) drills; manages live-fire range operations. Monitors and validates individual and Garrison training records; ensures all Force Protection personnel meet yearly mandatory training requirements. Conducts vulnerability and threat assessments to identify training gaps; advises Garrison Directors on the operational readiness of Force Protection personnel and the effectiveness of current Force Protection posture levels. Manages the accountability, maintenance, and distribution of training equipment, including weapons, munitions, and specialized sensors; oversees budget requirements for training-related travel and resources. Mentors junior instructors and evaluators to maintain standardized instructional quality across the agency. Create, process and budget force protection purchases for agency. Maintain state vehicle and property as assigned. Perform other duties as assigned.

POSITION QUALIFICATIONS:

The Force Protection Training Coordinator must possess a blend of tactical proficiency, instructional expertise, and administrative oversight capabilities. Proficient in the employment of Small Arms and Non-Lethal Weapons (NLW). Must be qualified to oversee live-fire range operations and tactical movement drills. Demonstrated ability to conduct vulnerability assessments and interpret intelligence reports to adjust training curricula based on emerging threats. Ability to synchronize training cycles with operational deployment schedules. Skilled in simulating high-pressure environments, such as Active Shooter responses or Base Defense attacks, to test personnel proficiency. Experience managing budgets, munitions allocations, and specialized equipment maintenance. Must have considerable intermediate level expertise in Microsoft Office Programs (Word, Excel, Power Point, Access and Outlook) and have the ability to operate video teleconferencing (VTC) equipment. Must have the ability to work and communicate effectively with agency personnel, the public, peers, superiors and subordinates.

BENEFITS

Retirement: LASERS

Insurance: Medical, Dental, & Vision

Paid Holidays: 10 plus proclaimed

Annual Leave: 96 hours per year with tenure increases

Sick Leave: 96 hours per year with tenure increases

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must qualify to obtain a Department of Defense Common Access Card (CAC) Card.
- Must be available to report to duty during emergency or disaster situations.
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Mr. Timothy Groh
LMD-HR (Camp Beauregard)
235 H Street, Pineville, LA 71360
Email: timothy.j.groh.nfg@army.mil