



LOUISIANA MILITARY DEPARTMENT

J6-1, Jackson Barracks, New Orleans, LA

IT Project Manager 1, 2, or 3

50595795

ANNOUNCEMENT NO.072-2026

OPENING DATE: May 13, 2026

CLOSING DATE: May 20, 2026

***SALARY:**

MT-314 \$57,242 - \$68,702

MT-315 \$61,256 - \$73,528

MT-316 \$65,541 - \$78,666

*Salary indicates typical starting range. Level will be determined by qualifications.

BENEFITS

Retirement:LASERS

Insurance:Medical, Dental, & Vision

Paid Holidays:10 plus proclaimed

Annual Leave:96 hours per year with tenure increases

Sick Leave:96 hours per year with tenure increases

JOB TYPE: Unclassified

Current Classified employees must give up their designation to accept this position.

POSITION DESCRIPTION:

Directs all phases of IT projects from inception through implementation and closure. Develops comprehensive project plans, schedules, budgets, and resource allocation strategies. Serves as the primary liaison between LANG-J6/LMD technical teams, CFMO, and partnering state agencies. Clearly conveys expectations based on program or customer needs and sets realistic timelines. Evaluates and manages risk associated with project delivery and vendor performance. Proactively monitors project scope, identifies scope creep, and implements corrective actions or mitigation strategies as needed. Manages and provides oversight on negotiation strategies regarding the purchasing of technology goods and services. Monitors vendor performance, ensures contract compliance, tracks key metrics, and identifies cost savings. Develops and implements measurable programs, including key performance indicators (KPIs), to track the success of IT implementations and outsourced services. Utilizes standard project management methodologies (Agile, Waterfall, Hybrid) and ensures compliance with current state procurement policies, security regulations, and operational procedures. Prepares high-level presentations, status reports, and fiscal data summaries for leadership. Ensures all project artifacts and technical requirements are thoroughly documented. Perform other duties as assigned.

POSITION QUALIFICATIONS:

Six (6) years of experience in information technology or administrative services; OR

Six (6) years of full-time work experience in any field plus three (3) years of experience in information technology or administrative services; OR

An associate degree in information technology plus three (3) years of experience in information technology or administrative services; OR

A bachelor degree plus three (3) years of professional-level experience in information technology, project management, or administrative services; OR

A master degree plus two (2) years of experience in information technology or administrative services.

Must have Top Secret Clearance or the ability to obtain a top secret clearance within 6 months of hiring.

Must have working knowledge of enterprise IT systems, workstation support methodologies, systems administration practices, and network operations. Possess the ability to responsibly maintain privileged access and safeguard sensitive systems information in accordance with policy and best practices. Must be available for emergency or mission-essential support when required.

Equal Opportunity Employer and State as a Model Employer (SAME)

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must qualify to obtain a Department of Defense Common Access Card (CAC) Card.
- Must be available to report to duty during emergency or disaster situations.
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Mrs. Dawn Riess
LMD-HR (LANG-JB)
6400 Saint Claude New Orleans, LA 70117
E-mail: dawn.t.riess.nfg@army.mil