



LOUISIANA MILITARY DEPARTMENT

LMD-HQS, Jackson Barracks, New Orleans, LA

General Counsel

#50388353

ANNOUNCEMENT NO. 129-2026

OPENING DATE: July 23, 2026

CLOSING DATE: July 31, 2026

***SALARY:**

MA-623 \$70,325 - \$119,744

*Salary indicates typical starting range. Level will be determined by qualifications.

JOB TYPE: Unclassified

Current Classified employees must give up their designation to accept this position.

BENEFITS

Retirement: LASERS

Insurance: Medical, Dental, & Vision

Paid Holidays: 10 plus proclaimed

Annual Leave: 96 hours per year with tenure increases

Sick Leave: 96 hours per year with tenure increases

POSITION DESCRIPTION:

Responsible for assisting the Executive Counsel with all legal services rendered for the Military Department. Prepares and/or reviews the preparation of departmental contracts for legal sufficiency under state and federal law, under the direction and supervision of the Executive Counsel. Assists with department litigation matters, directly or through monitoring of activities of contract attorneys. As legislative liaison, assists with the drafting of legislation beneficial to the department, monitors legislative activity, and represents the department at legislative hearings. Keeps department leadership apprised of the impact of pending legislation of the department. Prepares and renders legal opinions and provides research services to the Military Department under the guidance and supervision of the Executive Counsel. Assists in the drafting of legal documents and department policies, rules and regulations. Perform other duties as assigned.

POSITION QUALIFICATIONS:

Candidate must be a Licensed Louisiana Attorney. Experience In the State Guard, National Guard or Army/Air Force Judge Advocate General's Corps is preferred, but not required. Ideal candidate will have some experience In contract review and dealing with the State Ethics Code, Public bid Law and State Procurement code. Excellent knowledge of Microsoft Office programs (Word, Excel, Power Point, Outlook, etc.). Must possess excellent communication skills both oral and written. Knowledge of LaGov system (HCM). Skilled in preparing spreadsheets and maintaining internal databases. Experience working with structures/functions of the Louisiana Military Department and the Louisiana National Guard.

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must qualify to obtain a Department of Defense Common Access Card (CAC) Card.
- Must be available to report to duty during emergency or disaster situations.
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

SFC Juan Rossell

LMD-HR (Jackson Barracks)

6400 Saint Claude New Orleans, LA 70117

Email: juan.c.rossell.mil@army.mil