

AGR Application Checklist

- | | <u>CHECK</u> |
|---|--------------------------|
| 1. AGR Consideration Memo (AGR only) | ☐ |
| NGB 34-1 (M-DAY only) | ☐ |
| 2. Exception To Policy (AGR only): If you do not meet a requirement for the job, you must submit an ETP with COC signatures to be considered. | ☐ |
| 3. MEDPROS (IMR): (All applicants) PHA within 1 year, HIV within 2 years | ☐ |
| 4. SOLDIER TALENT PROFILE (STP): All applicants
*If your STP does not show your ASVAB scores, attach DD Form 1966
**if you have taken an ASVAB re-test, please include the results | ☐ |
| 5. DA 705 & DD Form 5500, JUL 2026 (All applicants)
*If you are on Permanent or Temp profile attach DA 3349 | ☐ |
| 6. OER/NCOER: (All applicants) Last 4. If missing, include an MFR with explanation
*Letter of recommendation for E4 or Officer with no OERs | ☐ |
| 7. Security Clearance Verification Memo (All applicants)
*Must be dated within 90 days of Submission Date. | ☐ |
| 8. DA FORM 5016: (M-DAY only) Retirement Accounting Statement | ☐ |
| 9. DD form 369 (M-DAY only): Police record check, less than six months old
*If applicable, any and all violation must be submitted with dispositions
**Non RRC AGR must submit if applying for a Recruiting and Retention Job | ☐ |
| 10. HRR Form 600: POSTA Questionnaire
*AGR that are not currently in Recruiting and all M-DAY must submit if applying for a Recruiting and Retention Job | ☐ |
| 11. Upload all documents in the above order to https://ftsmcs.army.mil/protected/Jobs/ | |
| 12. Delete all documents that do not pertain to your application before submitting | |
| 13. Do not upload the job announcement or checklist with the packet | |
| 14. Contact AGR branch if you have any questions ngla.agr.staffing@army.mil | |
| 15. AGR Branch is not the QC'ing entity, packets will be sent to the unit as is | |
| 16. If any information that affects the SM being qualified for the job is left out, SM will be disqualified | |



**DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LA 70117**

NGLA-PEH-A

October 1, 2020

MEMORANDUM FOR NGLA-JPM-HA, ATTN AGR Branch NCOIC, 6400 St. Claude Ave., Jackson Barracks, New Orleans, LA 70117

SUBJECT: Notification of interest in AGR vacancy announcement 26-137

1. I want to formally announce my interest in the above mentioned AGR vacancy.
 - a. Name: First & Last Name
 - b. EmpID: 0001234567
 - c. Current Duty MOS:
 - d. Address:
 - e. Phone Number:
 - f. HOR:
 - Grade:
 - Unit Assigned:
 - Current Duty Position:
2. Below is a listing of my past AGR positions and units starting with the most recent.
 - a. AGR Position / Unit of assignment / MOS
 - b.
 - c.
 - d.
 - e.
 - f.
 - g.
4. The POC is the undersigned at email address.

FIRST MI LAST NAME
RANK, LAARNG
Duty Position

- 5 Encls
1. IMR
 2. STP
 3. DA 705 & DA 5500
 4. NCOER (4)
 5. Security Clearance Verification





**DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LA 70117**

NGLA-PEH-A

October 1, 2020

MEMORANDUM THRU

1-141 FA BN, 6400 St. Claude Ave. New Orleans, LA 70017
256 IBCT, 1806 Surrey St. Lafayette, LA 70508

FOR Office of the Adjutant General, JFHQ-LA, ATTN: NGLA-PEH-A, Jackson Barracks, New Orleans, LA 70117

SUBJECT: REQUEST EXCEPTION TO 36/24 MONTH STABILIZATION POLICY:
First and Last Name, Rank, Last 4 SSN, MOS, Unit Name

1. The purpose of this memorandum is to request an exception to the 36/24 Month Stabilization Policy, as stated in the LAARNG AGR Enlisted Career Management Policy, dated 01 December 2023. This will allow me an opportunity to apply for the below vacant position.

VA number:
Job title:

Closing date:
Unit:

2. Justification for this request is based on the following:

- a. Does Soldier otherwise meet the requirements? YES OR NO
- b. Reason(s) the Soldier is requesting a waiver. I am great

3. The chain of command recommends the below for the request provided by the Soldier. (sign beside the recommendation)

BN: AO/OPS Name
CONCUR

BDE: AO/OPS Name
CONCUR

NON-CONCUR

NON-CONCUR

4. The POC for this matter is the undersigned at email address.

FIRST MI LAST NAME
RANK, LAARNG
Duty Position



APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION

The proponent agency is ARNG-HRH. The prescribing directive is NGR (AR) 600-5 / ANGI 36-101

PRIVACY ACT STATEMENT

AUTHORITY: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5, ANGI 36-101.**PRINCIPAL PURPOSE:** To provide information for use in determining eligibility/qualifications for Active Guard/Reserve (AGR) positions. A copy will be provided to the applicant. The original will be maintained by the human resources office for State records. For organizational use only.**ROUTINE USES:** None.**DISCLOSURE:** Voluntary, however if not provided you will not be considered for the AGR program.

POSITION ANNOUNCEMENT # 100-20	POSITION TITLE Readiness NCO				
NAME (Last, First, Middle)				DATE OF BIRTH (yyyymmdd)	
CURRENT HOME ADDRESS (Street, City, State, Zip Code) 6400 St. Claude Ave., New Orleans, LA 70117				HOME PHONE OFFICE PHONE (504) 867-5309	
DATE OF ENLISTMENT (Enlisted)		GRADE		MOS/SSI/AFSC	ETS DATE
DATE OF FEDERAL RECOGNITION (Officer/WO)		GRADE		BRANCH	MRD DATE
SECURITY CLEARANCE					
SECTION I - EDUCATION AND SPECIAL QUALIFICATIONS					
1. COLLEGE OR UNIVERSITY (Accredited Colleges only, attach separate sheet(s) if necessary.)					
Name, City & State		Date From	Date To	Degree Program	Credit Hours
Chief Undergraduate Subject					
Chief Graduate Subject					
2. OTHER SCHOOLS OR TRAINING (Vocational, Trade or Business)					
Name, City & State		Date From	Date To	Course Title	Hours Completed
3. SKILLS AND QUALIFICATIONS (Examples - Special skills and qualifications, word processing speed (WPM), certifications on wheel and track vehicles, etc. Also list any licenses or certificates held (RN, Pilot, CPA), etc.)					
SECTION II - EMPLOYMENT HISTORY					
May we contact your present employer regarding your character, qualification, and record of employment? (A "NO" answer will not affect your consideration for employment.)				CHECK ONE: ☐ YES ☐ NO	
1. NAME AND ADDRESS OF CURRENT EMPLOYER			DATES EMPLOYED		AVERAGE HRS. PER WEEK
			FROM	TO	
TITLE OF POSITION		IMMEDIATE SUPERVISOR & PHONE NUMBER		NUMBER OF EMPLOYEES YOU SUPERVISED	
TYPE OF BUSINESS		YOUR REASON FOR LEAVING			
DESCRIPTION OF WORK (Describe your specific responsibilities and accomplishments)					

SECTION II - EMPLOYMENT HISTORY (Continued)

OTHER EMPLOYMENT

May we contact this employer regarding your character, qualification, and record of employment?
(A "NO" answer will not affect your consideration for employment.)

CHECK ONE: ☐ YES ☐ NO

2. NAME AND ADDRESS OF PRIOR EMPLOYER		DATES EMPLOYED		AVERAGE HRS. PER WEEK
		FROM	TO	
TITLE OF POSITION	IMMEDIATE SUPERVISOR & PHONE NUMBER		NUMBER OF EMPLOYEES YOU SUPERVISED	
TYPE OF BUSINESS	YOUR REASON FOR LEAVING			
DESCRIPTION OF WORK <i>(Describe your specific responsibilities and accomplishments)</i>				

SECTION III - MILITARY HISTORY

1. MILITARY SERVICE *(Start with most recent service and show changes in grade and duty in reverse chronological order.)*

FROM	TO	AC	ARNG/ANG	RC	GRADE	ORGANIZATION	DUTY

2. MILITARY TRAINING

FORMAL MILITARY SCHOOLING COMPLETED

COURSE TITLE AND NUMBER	DURATION OF COURSE		CORRESPONDENCE COURSES	
	WEEKS	DAYS	COURSE/SUBCOURSE TITLE	COURSE HOURS

3. MILITARY QUALIFICATIONS *(List any primary MOS/SSI which has been awarded on orders.)*

MOS/SSI/AFSC	DATE AWARDED	INDICATE HOW QUALIFICATIONS WERE OBTAINED <i>(Service School, On the Job Training, Civilian Experience, etc.)</i>

4. INDICATE ANY ON THE JOB TRAINING WHICH IS QUALIFYING FOR AN MOS/SSI WHICH HAS NOT YET BEEN AWARDED ON ORDERS

DUTY MOS/SSI/AFSC	EXACT TITLE OF POSITION	FROM	TO

SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE

YES NO

(All Applicants Must Complete) Utilize the Continuation/Remarks section to fully explain any "YES" answers (except 9 & 17).
Attach a separate sheet of paper if more space is necessary.

- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | 1. Within the last five years, have you been fired for any reason? |
| ☐ | ☐ | 2. Within the last five years, have you quit a job after being notified that you would be fired? |
| ☐ | ☐ | 3. Have you ever been convicted, forfeited collateral, or now under charges for any felony or firearms or explosives offense against the law? |
| ☐ | ☐ | 4. During the past seven years, have you been convicted, imprisoned, on probation or parole, or forfeited collateral or are you now under charges for any offense against the law not included in Question 3? |
| ☐ | ☐ | 5. While in the military, have you ever been convicted by a General Court Martial? |
| ☐ | ☐ | 6. Does the United States Government employ, in a civilian capacity or as a member of the Armed Forces, any relative of yours by blood or marriage? |
| ☐ | ☐ | 7. Do you receive or are you entitled to receive federal, military retired or retainer pay, service annuities, or other compensation based upon military, federal, civilian service, or eligible for immediate federal civil service? |
| ☐ | ☐ | 8. Have you ever been removed from military service due to unsuitability? |
| ☐ | ☐ | 9. Will you be able to complete a minimum of 5 years of continuous AGR Service prior to completing 18 years of Active Federal Service or your Mandatory Removal Date (MRD)? |
| ☐ | ☐ | 10. Are you a candidate for an elected office, holding a civil office (full or part-time) or engaged in partisan political activities as defined in AR 600-20/ANGI 36-101/DoD Directive 1344.10, Political Activities by Members of the Armed Forces on Active Duty? |
| ☐ | ☐ | 11. Have you been involuntarily removed from unit (Selected Reserve) service based on maximum years of service, qualitative retention or selective retention board action? |
| ☐ | ☐ | 12. Have you been involuntarily removed from unit (Selected Reserve) service for cause or been relieved for cause from any duty assignment, including, but not limited to, relief from command in the past year? |
| ☐ | ☐ | 13. Do you currently possess or is a report of suspension of favorable actions pending? |
| ☐ | ☐ | 14. Have you voluntarily separated from the AGR Program in any State for one or more days within the past year? (ARNG Applicants Only) |
| ☐ | ☐ | 15. Have you been voluntarily separated from the AGR Program or voluntarily separated in lieu of adverse action? |
| ☐ | ☐ | 16. (OFFICERS AND WARRANT OFFICERS ONLY.) Have you been non-selected for promotion as not best qualified for promotion board convened by State Headquarters or Department of the Army Headquarters within the past 12 months? |
| ☐ | ☐ | 17. Have you met the minimum physical fitness requirements for each component as specified by AR 600-9 (Army) or AFI 36-2905 (Air Force)? |

SECTION V - CONTINUATION/REMARKS

Use the Continuation/Remarks section to fully explain any "YES" answers (except 9 & 17). Attach separate sheet(s) of paper if more space is necessary.

SECTION VI - CERTIFICATIONS AND AUTHORITY FOR RELEASE INFORMATION

I have completed this application with the knowledge and understanding that any or all items contained herein may be subject to investigation. I consent to the release of information concerning my capacity and fitness by employer, educational institution, law enforcement agencies, and other individuals and agencies to personnel specialists for purpose of employment. I also understand that a false answer to any question in this application may be grounds for not being employed, or for being released after I begin work.

I certify that all of the statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

SIGNATURE

DATE

ARMY BODY COMPOSITION SCREENING AND ASSESSMENT WORKSHEET

For use of this form, AR 600-9; the proponent agency is DCS, G-1.

PRIVACY ACT STATEMENT

AUTHORITY: Department of Defense Instruction 1308.3, DoD Physical Fitness/Body Fat Program Procedures; Army Regulation 600-8-104, Army Military Human Resource Records Management; Army Regulation 600-9, The Army Body Composition Program.

PRINCIPAL PURPOSE: To provide a means for Soldier's to document the Waist to Height Ratio (WHtR) Health Risk Assessment. See the System of Records Notice A0600-8-104 AHRC, Army Personnel Systems (APS).
<https://dpcl.dod.mil/Portals/49/Documents/Privacy/SORNs/Army/A006-8-104-AHRC.pdf>

ROUTINE USES: For Soldier's use of the WHtR Health Risk Assessment.

DISCLOSURE: Failure to complete this form with the information requested impedes the effective management of care and support required by the procedures of the Army's Body Composition Program.

NAME (Last, First, Middle Initial)		RANK		NOTE	
HEIGHT (up to the nearest 0.50 inch)	SEX ☐ MALE ☐ FEMALE	AGE		1/2" = .50	
WHtR MEASUREMENT		FIRST	SECOND	THIRD	AVERAGE
1. Measure waist at the navel (belly button). Round down to the nearest 0.50 inch. Record three times, then average to 3 decimal places.					
2. Determine WHtR by dividing the Soldier's average waist by the height. All WHtR calculations must be recorded up to a precision of three decimal places. The WHtR value will not be rounded, and any subsequent digits after the third decimal place will be disregarded. Example: A calculated result of 0.549888 will be recorded as 0.549. WHtR of .549 meets the standard. WHtR of 0.550 does not meet the standard. Example Calculation: WHtR = Waist measurement in inches / Height measurement in inches					WHtR
If applicable, Confirmation WHtR Measurement:		FIRST	SECOND	THIRD	AVERAGE
1. Measure waist at the navel (belly button). Round down to the nearest 0.50 inch. Record three times, then average to 3 decimal places.					
2. Determine WHtR by dividing the Soldier's average waist by the height. All WHtR calculations must be recorded up to a precision of three decimal places. The WHtR value will not be rounded, and any subsequent digits after the third decimal place will be disregarded. Example: A calculated result of 0.549888 will be recorded as 0.549. WHtR of .549 meets the standard. WHtR of 0.550 does not meet the standard.					WHtR

REMARKS: (Recommend using this section to record step by step calculations, if applicable).

CHECK ALL THAT APPLY

☐ Individual is in compliance with Army Standards. ☐ Is not in compliance with Army Standards.

PREPARED BY (NAME)	RANK	DATE (YYYYMMDD)	APPROVED BY SUPERVISOR	RANK	DATE (YYYYMMDD)
SIGNATURE			SIGNATURE		

DRAFT ONLY - RETIREMENT ACCOUNTING STATEMENT - DRAFT ONLY

For use of this form, see AR 135-180; the proponent agency is DCS, G-1

DATE:

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: AR 135-180

PRINCIPAL PURPOSE: To provide members of the Reserve Components a detailed listing of retirement points earned in the previous completed anniversary years. To assist units and Soldiers in verifying retirement points earned during the annual review. The purpose of soliciting the DOB is for positive identification. Identify the individual and his/her service record. Determine creditable service for retirement and other benefits.

ROUTINE USE(S): The DoD Blanket Routine Uses may apply to this collection.

DISCLOSURE: Voluntary. However, failure to furnish information may result in denial of retirement.

NAME					RANK			CUR SVC TYPE ARNG (AGR)		NG STATE / COMPONENT NGDLA				
DIEMS 20090			PEBD 2009		BASD 2017		AY		DATE EST ELIGIBLE RET PAY					
BEGIN DATE	END DATE	MIL PER CLASS	SERVICE TYPE	INAC TIVE DUTY POIN TS	FHD POIN TS	EXT COURS E POINT S	MEMB ER -SHIP POINT S	ACTIVE DUTY POINTS	QUALIFYING FOR RETIREMENT			POINTS EARNED	POINTS CREDIT- ABLE	NOT CREDITED REASON(S)
									YRS	MOS	DAYS			
20090728	20090913	E	ARNG	8	0	0	2	0	00	01	17	10	10	
20090914	20100210	E	NGIET	0	0	0	6	150	00	04	27	156	150	X
20100211	20100218	E	ARNG	0	0	0	0	0	00	00	00	0	0	
20100219	20100727	E	NGMOB	0	0	0	7	159	00	05	16	166	172	X
20100728	20110114	E	NGMOB	0	0	0	7	171	00	05	18	178	171	X
20110115	20110727	E	ARNG	19	0	0	8	0	00	06	14	27	34	
20110728	20120727	E	ARNG	48	0	0	15	38	01	00	00	101	101	
20120728	20130727	E	ARNG	47	0	0	15	15	01	00	00	77	77	
20130728	20140727	E	ARNG	49	0	0	15	59	01	00	00	123	123	
20140728	20150727	E	ARNG	48	0	0	15	17	01	00	00	80	80	
20150728	20160727	E	ARNG	49	0	0	15	5	01	00	00	69	69	
20160728	20170727	E	ARNG	46	0	0	15	48	01	00	00	109	109	
20170728	20180727	E	ARNG	56	0	0	15	14	01	00	00	85	85	
20180728	20190727	E	ARNG	45	0	0	15	48	01	00	00	108	108	
20190728	20190915	E	ARNG	2	0	0	2	0	00	00	00	4	4	
20190916	20200727	E	ARNG (AGR)	0	0	0	13	316	01	00	00	329	329	X
20200728	20210727	E	ARNG (AGR)	0	0	0	15	365	01	00	00	380	365	X
20210728	20220727	E	ARNG (AGR)	0	0	0	15	365	01	00	00	380	365	X
20220728	20230727	E	ARNG (AGR)	0	0	0	15	365	01	00	00	380	365	X
20230728	20240727	E	ARNG (AGR)	0	0	0	15	366	01	00	00	381	366	X
20240728	20250727	E	ARNG (AGR)	0	0	0	15	365	01	00	00	380	365	X
20250728	20250919	E	ARNG (AGR)	0	0	0	2	54	00	01	23	56	54	X
20250920	20260727	E	ARNG (AGR)	0	0	0	13	311	00	10	08	324	311	X
20260728		E	ARNG (AGR)	0	0	0	2	50	00	00	00	52	52	
CAREER TOTALS				417	0	0	257	3281	17	00	00	3955	3865	

YRS MOS DAYS

Points Not Credited Reasons:

X - Exceeded Year Limit
 S - Exceeded IDT Limit
 NIS - Member Not In Service
 UNK - Service Unverified - Not Creditable

ANNUAL DETAIL SUPPLEMENT

DRAFT ONLY - RETIREMENT ACCOUNTING STATEMENT - DRAFT ONLY

For use of this form, see AR 135-180; the proponent agency is DCS, G-1

DATE:

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: AR 135-180

PRINCIPAL PURPOSE: To provide members of the Reserve Components a detailed listing of retirement points earned in the previous completed anniversary years. To assist units and Soldiers in verifying retirement points earned during the annual review. The purpose of soliciting the DOB is for positive identification. Identify the individual and his/her service record. Determine creditable service for retirement and other benefits.

ROUTINE USE(S): The DoD Blanket Routine Uses may apply to this collection.

DISCLOSURE: Voluntary. However, failure to furnish information may result in denial of retirement.

NAME				RANK		CUR SVC TYPE ARNG (AGR)		NG STATE / COMPONENT NGDLA		
DIEMS 20090		PEBD 2009		BASD 2017		CUR AY 0727		DATE EST ELIGIBLE RET PAY		
BEGIN DATE	END DATE	MIL PER CLASS	SERVICE TYPE	POINTS TYPE / DESCRIPTION			POINTS EARNED	PAID / NON-PAID	EARLY RETIRE ELIGIBLE	REMARKS
20250728	20250919	E	ARNG (AGR)	ADT	ACTRC	Active Duty -- Reserve Compone	54	Y	N	
20250919	20250919	E	ARNG (AGR)	MEM	A_MBR	Membership Points -- Auto Calc	2	N	N	
20250920	20260727	E	ARNG (AGR)	ADT	ACTRC	Active Duty -- Reserve Compone	311	Y	N	
20260727	20260727	E	ARNG (AGR)	MEM	A_MBR	Membership Points -- Auto Calc	13	N	N	

POLICE RECORD CHECK				1. DATE OF REQUEST (YYYYMMDD)		OMB No. 0704-0007 OMB approval expires March 31, 2021	
The public reporting burden for this collection of information is estimated to average 27 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-informationcollections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO ADDRESS SHOWN AT BOTTOM OF FORM.							
SECTION I - (To be completed by Recruiting Service)							
2. NAME OF APPLICANT				3. SEX		4. PLACE OF BIRTH	
(Last, First, Middle Name(s), Alias)				☐ MALE ☐ FEMALE		a. CITY	b. COUNTY
						c. STATE	
5. DATE OF BIRTH		6.a. ETHNIC CATEGORY		b. RACIAL CATEGORY		7. SOCIAL SECURITY NUMBER	
(YYYYMMDD)		☐ (1) HISPANIC OR LATINO ☐ (2) NOT HISPANIC OR LATINO		(X one or more) ☐ (1) AMERICAN INDIAN/ALASKA NATIVE ☐ (2) ASIAN ☐ (3) BLACK OR AFRICAN AMERICAN		☐ (4) NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER ☐ (5) WHITE	
						123-45-6789	
8. ADDRESS IN ADDRESSEE'S JURISDICTION						9. DATES RESIDED AT THIS ADDRESS	
(See "MAIL TO" block)							
a. NUMBER AND STREET		b. CITY		c. STATE	d. ZIP CODE	a. FROM	b. TO
(Include apartment no.)						(YYYYMMDD)	(YYYYMMDD)
10. PERSON MAKING THIS REQUEST							
a. NAME		b. RANK		c. SIGNATURE		d. TITLE	
(Last, First, Middle Name(s))							
SECTION II - (To be completed by Applicant)							
PRIVACY ACT STATEMENT							
AUTHORITY: 10 U.S.C. Sections 136, 504, 505, 12102; 14 U.S.C. Sections 351 and 632; DoDI 1304.2; DoDI 1304.26; and E.O. 9397 (SSN), as amended. PRINCIPAL PURPOSE(S): The information collected on this form is used to screen and identify applicants to the Armed Forces who may have discreditable involvement with the police or other law enforcement agencies. Completed forms are used to conduct background records checks used to determine eligibility of applicants for accession into the Armed Forces. Completed forms are covered by recruiting and official military personnel SORNs maintained by each of the Services. ROUTINE USE(S): The routine uses are found in the associated system of records notices listed below: A0601-270, U.S. Military Processing Command Integrated Resources System (USMIRS); http://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-view/Article/570661/a0601-270-usmepcom-dod/ A0601-210c TRADOC, Army Recruiting Prospect System; http://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570073/a0601-210c-tradoc/ F036 AETC R, Air Force Recruiting Information Support System (AFRISS) Records; http://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/569780/f036-aetc-r/ M01133-3, Marine Corps Recruiting Information Support System (MCRIS); http://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570628/m01133-3/ N01133-2, Recruiting Enlisted Selection System; http://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570318/n01133-2/ DHS/USCG-027, Recruiting Files System of Records; http://www.gpo.gov/fdsys/pkg/FR-2011-08-10/html/2011-20225.htm DISCLOSURE: Voluntary. However, failure of the applicant to complete Section II may result in refusal of enlistment in the Armed Forces of the United States. An applicant's SSN is used to conduct the police records check and keep all records together during the enlistment process.							
11. I HEREBY CONSENT TO RELEASE FROM YOUR FILES THE INFORMATION REQUESTED BELOW.						SIGNATURE	
SECTION III - (To be completed by Police or Juvenile Agency)							
The person described above, who claims to have resided at the address shown above, has applied for enlistment in the Armed Forces of the United States. Please furnish from your files the information relative to Section III below. A return envelope is provided for your convenience.							
12. DOES THE APPLICANT HAVE A POLICE OR JUVENILE RECORD, TO INCLUDE MINOR TRAFFIC VIOLATIONS?						☐ YES ☐ NO	
(If YES, what was the offense or charge, date, disposition and sentence?)							
13. IS APPLICANT NOW UNDERGOING COURT ACTION OF ANY KIND?						☐ YES ☐ NO	
(If YES, give details.)							
THIS IS TO CERTIFY THAT THE ABOVE DATA, AS CORRECTED, ARE TRUE AND CORRECT ACCORDING TO THE RECORD ON FILE IN THIS OFFICE. THIS INFORMATION IS CONFIDENTIAL AND CANNOT BE USED IN ANY OTHER MANNER EXCEPT FOR OFFICIAL PURPOSES.							
14. DATE		15. TITLE			16. VERIFIED BY		
(YYYYMMDD)					(Signature)		
LAW ENFORCEMENT AGENCY MAIL TO:				RECRUITING AGENCY MAIL FROM:			

RECRUITING AND TRAINING CADRE SUITABILITY QUESTIONNAIRE

The proponent for this form is ARNG-HRR.

Disclosure: This is required before hiring into a position that supports the accomplishment of the recruiting mission.

Section I: Soldier Information

1. Soldier's Name (Last, First, Middle):

2. Rank/Grade:

3. Unit of assignment:

4. Position Applying for:

Section II: Type I Offenses (Over the Soldier's Lifetime)

Have you received a civilian or military conviction, or a finding of guilty in a field grade Article 15, Uniform Code of Military Justice (UCMJ) proceedings for any of the offenses listed below:

YES

NO

5. Possessing, distributing, receiving, or viewing child pornography (Article 134 UCMJ).

☐☐

6. Forcible sodomy or bestiality (Article 125 UCMJ) (Article 120 or 134 after 1 January 2019).

☐☐

7. Any offense punishable under Article 120, 120a, 120b, and 120c UCMJ (Articles 120, 120b, 120c, and 130 after 1 January 2019); similar civilian offense (rape, sexual assault, aggravated sexual contact, abusive sexual contact, stalking, sexual abuse of a child); or any attempt to commit such acts.

☐☐

8. Prohibited activities with a subject of recruiting efforts, future Soldier, or initial entry trainee that fall under DoD Instruction 1304.33, enclosure 3, paragraph 1a(1)(a-c). (Article 93a after 1 January 2019)

☐☐

9. Domestic violence or child abuse (as defined in DoDI 6495.03 or AR 608-18); violent crimes; similar civilian offenses; or attempts to commit such acts (Article 88 UCMJ).

☐☐

10. Previous separation from any Service for any Type I offense listed above.

☐☐

11. Any conviction that requires an individual to register as a sex offender.

☐☐

Note: For Type II and Type III Offenses, "adverse information" is any substantiated adverse finding or conclusion from an officially documented investigation or inquiry, or any other credible information of an adverse nature. To be credible, the information must be resolved and supported by a preponderance of the evidence. To be adverse, the information must be derogatory, unfavorable, or of a nature that reflects clearly unacceptable conduct, integrity, or judgment on the part of the Soldier.

Section III: Type II Offenses (Over a Soldier's Military Career, Including Sister Services)

Note: Information in the Soldier's record suggestive of a Type I offense that does not result in a criminal conviction or a finding of guilty in a field grade Article 15 proceeding will be treated as a Type II offense and reviewed by the approval authority.

Is there adverse information listed against you for any of the offenses listed below:

YES

NO

12. Sexual harassment (Article 92, 93, or 117 UCMJ).

☐☐

13. Prostitution or pandering (Article 134 UCMJ).

☐☐

14. Sexual activity with a subordinate or fraternization of a sexual nature.

☐☐

15. Conduct in violation of the Army's policy regarding participation in extremist organizations or activities or criminal gangs (as defined in AR 600-20, paragraph 4-12).	☐	☐
16. Any special or general courts-martial conviction or any civilian criminal felony conviction (other than a conviction for Type I offenses).	☐	☐
17. Any criminal offenses involving a child or children (other than Type I offenses).	☐	☐
18. Extramarital sexual conduct or inappropriate relationship in violation of AR 600-20, paragraphs 4-14 or 4-15 (other than sexual activity with a subordinate or fraternization of a sexual nature)	☐	☐
19. Wrongful broadcast or distribution of intimate visual images (Article 117a UCMJ).	☐	☐
20. Illegal drug use or possession or distribution, including abuse of prescription medication and synthetic drugs (Article 112a UCMJ).	☐	☐
21. Initial enlistment waivers for derogatory information related to any Type I offense.	☐	☐
22. Type I offenses for which the Soldier was not convicted in a court of law or received an Article 15 or higher UCMJ action.	☐	☐
23. Alcohol abuse (as defined in AR 600-85, Any irresponsible use of an alcoholic beverage which leads to misconduct, unacceptable social behavior, or impairment of an individual's performance of duty, physical or behavioral health, financial responsibility, or personal relationships).	☐	☐
Section IV: Type III Offenses (Within the Last 5 Years Unless Otherwise Stated)		
Is there adverse information listed against you for any of the offenses listed below:	YES	NO
24. Relief for cause noncommissioned officer evaluation report or officer evaluation report while in current grade or in the past 5 years, whichever is longer.	☐	☐
25. Previous separation from any Service for any Type III offense.	☐	☐
26. Initial enlistment waivers for derogatory information (not related to an offense listed under Type II).	☐	☐
27. Assault (other than categories listed under Type I).	☐	☐
28. Larceny, fraud, or robbery (Articles 121, 122, and 132 UCMJ).	☐	☐
29. Burglary (Article 129).	☐	☐
30. Prohibited activities with a subject of recruiting efforts, future Soldier, or initial entry trainee that fall under DoDI 1304.33, enclosure 3, paragraph 1a(1)(d-n).	☐	☐
Section V: Administrative Reports That Prevent Initial Appointment to These Positions		
31. Are you flagged, barred from reenlistment/extension, or coded with any administrative information indicating legal investigation is underway?	☐	☐
32. Are you pending determination by a Medical Evaluation Board, Physical Evaluation Board, or Military Occupational Specialty Administrative Retention Review process?	☐	☐
33. Do you have a current revoked, denied, or suspended security clearance, or failed to attain or maintain a favorable NACLC, tier 3 investigation or higher?	☐	☐
Section VI: Acknowledgement		
By signing below, I acknowledge I have answered the above sections truthfully and honestly.		
Name.	Signature.	Date.